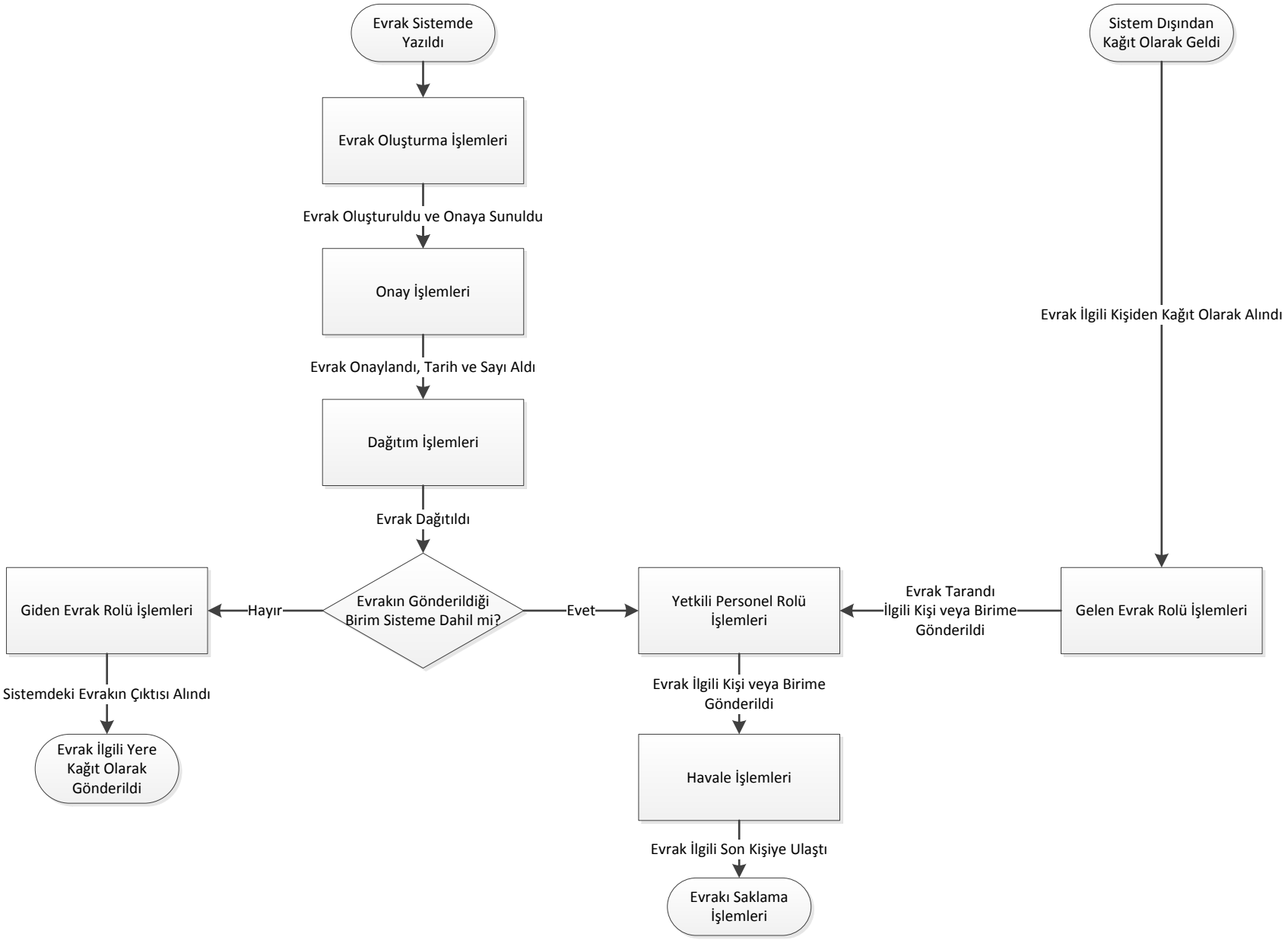MEBDYS EVRAK AKIŞI